

Paris 2012 Organising Committee Teleconference - Wednesday 9th May 2012

Time:

1700 - 1800

Contact:

UK participants - UK local number - 0800 358 7292 - participant pin code 554128#

Swedish participant - Sweden local number 0200 125 679 - participant pin code 554128#

Anyone dialling using a mobile telephone 00 44 208 609 3655.

Chair: Aruna Gunatilake

Authors: Mike Holmes

Attendees:

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RW Ross Wilson, Ross.Wilson@rwe.com
JK James King, James.King@pbworld.com
SLC Sunny Leong Cheng, leong.cheng@alstom.com
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Agenda:

17:00 – 17:10	Welcome to the team	AG
17:10 – 17:40	Update on the Paris Preparation	AG, RW, LC, ANK
17:40 – 17:50	Actions arising	ALL
17:50 – 17:55	Next steps for team building	AG
17:55 – 18:00	AOB	ALL

Minutes & Actions

Welcome to the team

Attendance register was taken

Young Members Forum

- A run through of the YM forum programme was given.
- A limited session that will be 12:30-1400, programme:
 - Opening Speech by Francois
 - Key note speech by Tres Amigas CEO, Phil Harris
 - National CIGRE NGN presentations (30-40 mins)
 - Open discussion

Paris Media

- RW provided an update on media organisation for Paris
- RIW to help out with media organisation and begin to liaise with RW. This allows RIW to also build upon contacts and international relationships.
- Video, acknowledgment and thanks given to company members who have been able to receive funding for the making of the NGN video. Business areas, should now seek the right amount of authorisation to film in restrictive areas for respective companies, in order to progress the production of the film.

- As a further note, could each member of respective companies, make contact with individual PR and communications departments to seek footage that is already in existence that could be incorporated into the film.

Young Members Stand

- SLC went through the proposal for the stand that was earlier communicated to the committee.
- AG will email international groups to provide the proposal for the stand, and the UK point of view of the YM forum programme. From this point forward RIW will be the international contact point for the YM forum, and SLC will be the point of contact for the stand.
- RIW to update the YM international groups contact details and make contact with NZ, check with AR on latest contact position.

Communications, Website

- New copies of the latest newsletter to be printed.
- Print off of website not to be included.
- Provide info of how CIGRE intends to use Linked-in, Facebook, Twitter.
- Posters for stand to include a case study of how NGN can help towards chartership.
- ANK to get a case study on how NGN members are giving back to education, YS, RIW and MH, all to give accounts of Imagineering, Grid@75 and School Power experience.
- NGN – Twitter account needs to be set up
- Video walkthrough of how to register with CIGRE.

AOB

- . All posters for UK members need to be completed within 2-3 weeks

Actions

No.	Action	Accountable	Due Date
1	Gain authorisation for restricted areas for filming of the NGN Paris Video	One member from respective companies	01/06/2012
2	Contact PR departments for existing video footage	RW, IS, AR, RIW, AK	01/06/2012
3	Email international groups to provide the proposal for the stand, and the UK point of view of the Young Members forum programme	AG	01/06/2012

4	Update international young members contact list	RIW	01/06/2012
5	Contact the NZ young members committee, collaborate with Angela	RIW	01/06/2012
6	Case study of engineers in education, for posters	ANK, RIW, MH, YS	15/06/2012
7	Drafts of posters to be complete.	ALL	15/06/2012