

Dear CIGRE UK NGN Team:

My name is Nan Chen, from the University of Birmingham. I am applying for the position of Secretary & Treasurer of the CIGRE UK NGN for the year 2022-2023 in pursuit of fullest contribution to the origination as well as further engineering improvement in UK.

At the University of Birmingham, I obtained both the PhD degree and the MSc degree in 2022 and in 2018, respectively. In 2012, I was awarded a bachelor's degree by Huazhong University of Science and Technology, China. Prior to pursuing my MSc degree, I worked as an electrical machine engineer for five years. Knowing that a standout should not only possess a focused zeal, but also a solid academic foundation, I participated in several research projects and had several publications during my PhD study period. Also, I am currently the student member of IEEE, CIGRE UK NGN, and also the Associate Fellow of the Advanced Higher Education, UK.

Out of the academic activities, I have also taken every possible opportunity to enrich my practical experience and gain transferable skills through work experience and extracurricular activities. Since 2020, I have been serving as Vice-Chair of the University of Birmingham IEEE Student Branch, and in early 2022, I was elected as the Chair. Aside from monthly meetings, I together with my committee members organised multiple technical and non-technical webinars and seminars, as well as the presentation competition. Due to our efforts, we recently have won the IEEE Exemplary Student Branch Award 2022 for our activities organised in 2021. Through frequent activity organization, my abilities of leadership, coordination and cooperation have been enhanced. Also, I have learnt how to manage complex situations with equanimity and perseverance under pressure. I firmly believe that all these competencies will enable me to be a successful and qualified Secretary & Treasurer in the organization.

The role of Secretary & Treasurer of the CIGRE UK NGN is what I would flourish in during my future career path. By performing the duties bestowed by this position, I believe my professional development as well as the improvement of social networking ability will be achieved. Also, as I have extensive experience in carrying out the duties associated with this position, including setting up regular and liaison meetings, distributing agendas, drafting minutes, developing budgets, and submitting reimbursement and financial reports, I believe I will be a valuable asset to the CIGRE UK NGN organisation.

Concerning my future plan if the position is offered to me, I will 1) assist in hosting and recording NGN meetings and managing the NGN's budget, as required; 2) help the NGN committee expand the influence of CIGRE UK NGN in UK and around the world by promoting future NGN events to attract more participation from students, young professionals, and experts from academia and industry.

All of above stand behind my strong aspiration to fulfil my potential as well as my abilities to make a significant contribution to the CIGRE UK NGN. I do hope you esteemed organisation can kindly consider my self-nomination for this Secretary & Treasurer position. I sincerely believe that the placement would facilitate me to make a positive difference to the CIGRE UK NGN as well as my self-development. Thank you very much for your consideration again.

Best regards,

Nan Chen

(Photo is attached as required)

