

CIGRE-UK ANNUAL GENERAL MEETING

Minutes of Meeting
22nd November 2022
IET Austin Court, Birmingham

Those Present

In Person	In Person	Online
<i>Mark Waldron (Chair)</i> <i>Jonathan Chapman (Vice Chair)</i> <i>John Finn (Secretary)</i> Martin Ansell Venkatesh Chakrapani Thomas Charton Nan Chen Zia Emin Leslie Falkingham Charlotte Higgins Jonathan Hiscock Ronan Jamieson Amarjit Jhutti Darren Jones Martin Judd Brian Kirby	Dechao Kong Stuart Large Jun Liang Elizabeth Mackenzie Ryan Murphy Simon Neve Shota Omi Mark Osborne Jisang Park Colin Ray Simon Ryder Aijuan Wang Alan Wilson John Wright Ray Zhang Yue Zhou	Gareth Baber Matt Barnett Daniel Donaldson Chris Jones Spyros Karamitsos Nigel Shore Tony Zymelka
Apologies		
Andrew Dodds Charlotte Robertson Biljana Stojkovska	Simon Sutton Gareth Taylor	Peter Watson Zhongdong Wang

No.	Subject	Action/Date
	These minutes should be read in conjunction with the pdf version of the presentation of the contents of the meeting which is issued together with these minutes.	
1.	Introduction	
a)	Apologies for Absence The meeting was chaired by Mark Waldron The apologies for absence are recorded above.	
b)	Compliance All attendees had to register on Eventbrite to attend the meeting. Part of the registration process was acceptance of the compliance rules. A list of those attending in person is included at the end.	

No.	Subject	Action/Date
c)	<p>Diversity, Equity and Inclusion Moment Jonathan Chapman kindly presented the Diversity, Equity and Inclusion moment. He explained the difference between equality and equity. Equality means that everyone receives the same resources whilst equity means that everyone receives resources tailored to their need, so equality sounds fair but equity means making things actually fair. In his second slide he introduced “Justice” which means resolving the inequality at source.</p>	
2.	<p>Minutes of the Previous Meeting The minutes of the last AGM held on 16th November 2021 were approved. The status of the actions arising from the 16th November 2021 meeting are shown in the slide in the pack. All were complete except more members for the Membership Working Group.</p>	
3.	<p>CIGRE UK Structural and Operational Matters</p>	
a)	<p>Executive Committee Slide 12 shows the changes to the Executive Committee. The intended introduction of a new CIGRE UK awards scheme was noted. A question was raised as to how the award scheme would be announced. It will be notified via the MailChimp mailing system and also shown on the website. It was queried whether there would be an award for the NGN. This was confirmed.</p>	
b)	<p>Rationalisation of CIGRE Collective 1 memberships and new fees The change in the number of e-cigre accounts for C1B memberships from 10 to 50 was confirmed.</p>	
4.	<p>Presentation of CIGRE Awards Slide 15 shows the awards being presented, A short bio of each of the recipients is shown in slides 16-22. Photos of the people receiving their awards will be included on the website. Paul Fletcher was not present to receive his award.</p>	
5.	<p>CIGRE Business</p>	
a)	<p>Review of the business and organization of the Paris Session A short report on the Paris Session is shown in slide 24. It was generally considered to be one of the best Sessions especially emerging from Covid. Questions to get members opinions will be included in the next membership survey.</p>	Darren Jones 31/03/2023
b)	<p>Appointment of CIGRE UK Secretary for next two years Mark Waldron proposed that John Finn continue as Secretary for the next two years. This was seconded by Jonathan Chapman. The proposal was carried unopposed.</p>	
c)	<p>Appointment of an Auditor for the accounts for the next two years As shown on Slide 26 Francis Clarke have been appointed as the auditor for the CIGRE UK accounts for 2022 and 2023.</p>	

No.	Subject	Action/Date
d)	<p>Report from the Finance Committee on the Accounts</p> <p>The audit of the 2021 accounts is in progress and should be completed by the end of November.</p> <p>The reserves at the end of this year will have reduced very little from the beginning of the year. This is due to higher income from membership, no spend from WiE, lower than expected spend from the Technical Committee and lower Paris Session costs.</p>	
e)	<p>Budget for 2023 and two year look ahead</p> <p>Slide 29 shows the budgets for the next three years. There will be an extra £20 k spend with a £2k increase for Marketing, £6k for Bursaries and £12k for secretarial support for the Technical Committee in 2023 although these figures will be halved in following years. The reserves should be down to the target level by the end of 2025.</p> <p>Slide 30 shows the fees for 2023 which have been raised to protect against inflation.</p>	
f)	<p>Notification of any CIGRE official visits to the UK during 2023</p> <p>Next year CIGRE UK are hosting a B3/A3 Colloquium in May immediately following the public holiday for the King's Coronation.</p>	
g)	<p>International matters</p> <p>Mark Waldron reported on the important Central Office business in slides 30 to 33. These show that the Central Office finances are getting back on track following two years of the pandemic. The marketing drive is focussed on increasing membership based on technical excellence.</p>	
6.	<p>Reports from the Executive Committee Working Groups</p>	
	<p>Before commencing the Working Group reports Jonathan Chapman said that since the last AGM the Constitution had been updated to make it more easily understandable and to clarify the National Committee and the Executive Committee.</p>	
a)	<p>Membership</p> <p>The Membership report is shown in slides 27 and 28. There are certain key organisations we need to target. We will also need to make more use of social media. A question was raised as to how we compare to the IET. However it was generally considered that a better comparison would be with the IEEE/PES. The IET is much more of a business orientated institution and CIGRE should look to fill the vacuum left by the transition of IEE to IET.</p> <p>Slide 38 shows the growth in membership over the last year</p> <p>A new membership survey will be issued in 2023.</p>	
b)	<p>Next Generation Network</p> <p>The NGN report is shown in slides 39 to 44. The NGN are also reporting a growth in membership. They have also run a number of joint webinars with NGNs from other countries. They also ran an Innovation event and the slides from this are on the website. The mentoring scheme has been</p>	

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	relaunched. Slide 44 shows the events being planned for 2023. It is intended that the NGN will also be involved in the Colloquium.	
c)	Technical The Technical report is shown in slides 45 to 47. Ray Zhang explained the structure of the CIGRE UK Technical Committee by referring to slide 47. He thanked all of those who have recently stepped down and welcomed the newly appointed Regular Members and the new Technical Secretary. Slide 46 shows the plans for 2023.	
d)	Women in Energy The WiE report is shown in slides 48 and 49. Unfortunately Biljana Stojkowska was not available to present the slides.	
e)	Events and Marketing Activity and Marketing Strategy The Events and Marketing report is shown in slides 50 to 54. The strategic marketing will be driven by Tim Miles. Slide 50 shows the various tools which we use. Slides 51 and 52 is an overview of the events and webinars over the last year. Slide 53 shows the success of the Networking event held at the Paris Session. Martin Ansell expressed his thanks to the Sponsors who had enabled the event to be the success that it was. Slide 54 is advertising the B3/A3 Colloquium. It was noted that we are currently short on abstracts for the papers for the Colloquium. Everyone is asked to consider submitting an extract or encouraging their colleagues to do so before the closing date of 31 st December.	All immediate
7	Any Other Business	
a)	Maintenance and Utilisation of Net Zero Resource Library An extra slide has been added to the pack to explain the Net Zero Resource library and this includes a link to take you directly to it. This was set up to provide an easy reference point for relevant documents related to Net Zero. In order for this to remain relevant it needs to have new documents added to it. This does not involve people producing documents, simply providing a link to documents on this subject that they found interesting and useful. We would ask everyone to consider adding to this useful resource. You simply click the “here” link and complete the form.	All Ongoing
b)	Any other matters to raise	
	There were no other matters raised	

Actions from 22nd November 2022 Annual General Meeting				
No.	Min ref	Action	Responsible	Date
1	5a	Issue membership survey including questions on Paris Session	Darren Jones	31/03/2023
2	6e	Submit or encourage Colleagues to submit extract for Colloquium	All	Immediate
3	7a	Add to the Net Zero Resource library	All	Ongoing



CIGRE UK ANNUAL GENERAL MEETING

Date: 22nd November 2022

Time: 11.45 hrs

Venue: IET Austin Court, Birmingham

ANTITRUST / COMPLIANCE GUIDE : by signing the present attendance list, the Member warrants that he/she has carefully read the [Compliance Guide of CIGRE](#), and acknowledges that he/she agrees to fully comply with its terms and conditions.

ATTENDANCE LIST

First name, NAME	Company name	Country	Signature
Yanku Anson	UG	UK	<i>Yanku Anson</i>
Damen Jones	Hitachi	UK	<i>Damen Jones</i>
Jon Hiscock	Fundamentals	UK	<i>Jon Hiscock</i>
Ray Zhang	ARUP	UK	<i>Ray Zhang</i>
Cda Ray	consultant	UK	<i>Cda Ray</i>
ALAN WILSON	retired	UK	<i>Alan Wilson</i>
Sheta Omi	Hitachi	UK	<i>Sheta Omi</i>
John Wright	EE	UK	<i>John Wright</i>
Venkatesh Chakrapani	GE	UK	<i>Venkatesh Chakrapani</i>
Brian Kirby	—	UK	<i>B. Kirby</i>
Amarjit Thutty	London Energy Consultants	UK	<i>Amarjit Thutty</i>
Aijuan Wang	ASW Power	UK	<i>Aijuan Wang</i>
LESLIE FOLKINGHAM	VIL	UK	<i>Leslie Folkingham</i>
Yue ZHOU	Cardiff University	UK	<i>Yue Zhou</i>
RYAN MURPHY	GE	UK	<i>Ryan Murphy</i>



First name, NAME	Company name	Country	Signature
Thomas CHARTON	NGET	UK	<i>[Signature]</i>
Elizabeth MACKENZIE	Threeewood Consulting	UK	<i>[Signature]</i>
Martin JUDD	HFDE Ltd.	UK	<i>[Signature]</i>
Charlotte Higgins	Arap	UK	<i>[Signature]</i>
JISANG PARK	LSCNS UK	UK	<i>[Signature]</i>
Stuart Lage	Jupiter Intelligence	U.K.	<i>[Signature]</i>
Zia Emih	PSC	UK	<i>[Signature]</i>
Simon RYDER	Doble	UK	<i>[Signature]</i>
SIMON NEVE	TBI Ltd	UK	<i>[Signature]</i>
Ronan Jamieson.	Baringa	UK	<i>[Signature]</i>
MARK OSBORNE	NGET	UK	<i>[Signature]</i>
DECHAO KONG.	ESO.	UK.	<i>[Signature]</i>
Nan CHEN	Uni. of Birmingham	UK	<i>[Signature]</i>
Jonathan Chapman	Burns & McDonnell	UK	<i>[Signature]</i>
Jun LIANG	Cardiff U	UK	<i>[Signature]</i>
JOHN FRITH	Independent	UK	<i>[Signature]</i>