

CIGRE-UK ANNUAL GENERAL MEETING

Minutes of Meeting
14th November 2023
IET Austin Court, Birmingham

Those Present

In Person	In Person	Online
Martin Ansell	Elizabeth Mackenzie	Aijuan Wang
Robert Brown	David Meadows	Andrzej Adamczyk
Jonathan Chapman	Ryan Murphy	Ben Young
Tom Charton	Shota Omi	Daniel Aiken
Nan Chen	Mark Osborne	Dechao Kong
Shuailong Dai	John Parson	Hussaini Ali Adamu
John Finn	Colin Ray	James Pilgrim
Mohamed Galeela	Simon Ryder	Maria Oancea
Matthew Iles	Emanuele Salomone	Martin Hird
Ronan Jamieson	Benjamin Smith	Tibin Joseph
Joao Jesus	Gary Stockdale	Zixuan Jia
Perry Johnson	Roman Svoma	Tony Zymelka
Darren Jones	Michael Thomas	Sun Young Lim
Martin Judd	Ryan Tumilty	
Spyros Karamitsos	Mark Waldron	
Brian Kirby	Peter Watson	
Bless Kuri	John Wright	
Yixin Li	Chengyi Wu	
Jianing Li	Senlin Yen	
Jiajie Luo	Xiao-Ping Zhang	
Xin Ma	Ray Zhang	
Guolong Ma		
Apologies		
Matt Barnett	Simon Sutton	Chris Jones
Stuart Large	Leslie Falkingham	Adam Middleton

No.	Subject	Action/Date
	These minutes should be read in conjunction with the pdf version of the presentation of the contents of the meeting which is issued together with these minutes.	
1.	Introduction	
a)	Apologies for Absence	

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	<p>The meeting was chaired by Mark Waldron. The apologies for absence are recorded above.</p>	
b)	<p>Compliance Everyone who attended the meeting had to sign the Attendance list confirming their compliance. The list is attached at the end of these minutes. Those attending online confirmed compliance as part of registration</p>	
c)	<p>Diversity, Equity and Inclusion Moment Jonathan Chapman explained that we are currently having a DE&I moment instead of a Safety Moment. David Meadows presented the Diversity, Equity and Inclusion moment, discussing the changes in the work place that the LGBTQIA+ community would like to see. His presentation was based on a survey of 500 people from the LGBTQ+ community. The general feeling was that there was too much “tokenism” and “rainbow washing” rather than real changes. What the majority wanted to see was clear anti-discrimination policies and inclusivity and sensitivity training addressing the LGBTQ+ community and not just age and gender. Furthermore, the relevant policies need to fully include the LGBTQ+ community.</p>	
2.	<p>Minutes of the Previous Meeting Acceptance of the minutes of the last AGM held on 22nd November 2022 was proposed by Mark Waldron and seconded by Darren Jones and so the minutes were formally accepted. The status of the actions arising from the 22nd November 2022 meeting are shown in slide 10 in the pack. The first two actions were complete. However, many people still were not aware of the existence of the Net Zero Resource library. So here is a reminder. The Net Zero Resource Library was set up to provide an easy reference point for relevant documents related to Net Zero. In order for this to remain relevant it needs to have new documents added to it. This does not involve people producing documents, simply providing a link to documents on this subject that they found interesting and useful. We would ask everyone to consider adding to this useful resource. Click the following link https://cigre.org.uk/resources/net-zero-recourse-library/ to access the library and if you want to add something simply click the “here” link and complete the form.</p>	
3.	<p>CIGRE UK Structural and Operational Matters</p>	
a)	<p>Proposal for change to CIGRE UK legal status and operating structure A paper explaining the background to the requirement for a change in our legal status and operating structure had been sent to all members. Jonathan Chapman explained that currently we do not really have a legal status, which leads to the officers not being protected and our inability to make payments etc. We took advice from Tozers, a law firm, who</p>	

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	<p>considered six possible positions including remaining as we currently are. Their advice was that we needed to change and their recommendation was to become a Company Limited by Guarantee (CLG). We separately took advice on our tax position and were advised that there would be no change in our tax position from that we currently have. There will be some small costs for reporting our accounts to Companies House and HMRC but it is considered that these are worthwhile to rationalise our legal status. The proposal to change to a CLG was put to the members in the room and online and it was carried unanimously.</p> <p>The following question was asked from the floor. "Will we be circulating the articles of association." Jonathan Chapman confirmed that these will be made available.</p> <p>Slides 13 and 14 refers people to the briefing paper and explains that this will align better with the CLG legal status. The new structure has a M management team who would be the directors of the new CLG, a UK Steering Committee which is basically the existing Executive Committee renamed and the membership (the National Committee). It was emphasised that the Management team would be accountable to the UK Steering Committee who in turn are accountable to the membership. The proposed restructure was put to the membership and this was carried unanimously.</p>	Jonathan Chapman When available
b)	<p>Introduction of Ambassador programme The Ambassador programme was brought to the Executive Committee by the NGN. The aims of the programme and the qualifications required of an Ambassador are detailed on slide 15. The programme is launched today and anyone can apply by clicking on the link in the pdf slide pack and completing the JotForm. The applications will be assessed by the Chair of the Nominations Committee.</p>	
4.	CIGRE Business	
a)	<p>Appointment of Chair and Vice Chair Mark Waldron is appointed as Chair and Jonathan Chapman as Vice Chair of CIGRE UK for the period August 2024 to August 2026.</p>	
b)	<p>Appointment of Executive Committee and Chairs of Working Groups The proposed Chairs of the Executive Committee Working Groups and the proposed members of the Executive Committee are detailed on slides 19 and 20. These proposals were carried without opposition. The organisation chart of the Executive Committee (in future to be referred to as the UK Steering Committee) is shown on slide 21.</p>	
c)	<p>Nominations for Regular Members The present status of nominations for the UK Regular Members (RM) is shown on slides 22, 23 and 24. We had nominations agreed for 12 out of</p>	

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	<p>the 16 Study Committees but were missing nominations for A1, C2, C3 and C5. At the meeting the RM for C2 Ronan Jamieson confirmed that he now has agreement from his Company so is happy to stay on for another two years.</p> <p>For A1 we are hoping that the outgoing RM may be able to suggest a replacement. The situation for C3 is that the previous RM never took up the position. We are looking for anyone interested in this position. For C5 the existing RM wishes to step down due to pressure of work so we need a proposal for a new RM. As we stand at the moment, we are in danger of not having any UK RM on these three Study Committees. If anyone wishes to learn more about being a RM or can suggest a colleague who would like to be considered please ask them to contact John Finn finnsjohn@gmail.com and Chris Jones chris.jones@ghd.com</p> <p>The position regarding Additional RMs was discussed briefly. The Additional RM for B4 has completed six years and so has to step down. We have a new candidate to nominate. However recently the rules for Additional RMs have changed and each SC can only have three Additional RMs whereas in the past they could have six. This makes it more difficult to get our nominations accepted.</p>	<p>Anyone 30/11/21</p>
<p>d)</p>	<p>Report on Selection of Papers for the forthcoming Session</p> <p>The situation with the selection of synopses for papers for the Paris Session 2024 is outlined in slide 25 in the pack. We had 52 synopses submitted for consideration by the Study Committees, the highest number ever. The authors were advised on 6th November if their synopsis had been accepted and unfortunately 5 were rejected by the Study Committees. The spread of the accepted synopses across the Study Committees is shown in slide 26. The final Papers will not be reviewed by the Session Papers Committee this time and the date for authors to send their final paper to the Secretary for uploading is 30th January 2024.</p>	
<p>e)</p>	<p>Nominate the CIGRE UK Representative to the Admin Council/Steering Committee</p> <p>Mark Waldron is proposed as the UK representative and Jonathan Chapman is proposed as his substitute. This proposal was accepted by Mark Waldron and seconded by John Finn.</p>	
<p>5.</p>	<p>Report from the Finance Committee</p>	
<p>a)</p>	<p>The Accounts for 2023</p> <p>This is presented on Slide 30. This shows that we will make a surplus of approximately £20k this year.</p>	
<p>b)</p>	<p>The fees for the next year</p> <p>As a result of the high reserves and as Paris are not increasing their fees in 2024, we are pleased to be able to keep the fees across all membership</p>	

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	types at the 2023 levels. It was pointed out that the ongoing intention is to reduce these reserves by spending money to enhance members benefits. The fees for 2024 are shown in slide 31	
c)	<p>New Methods of Payment</p> <p>Slide 32 shows the methods for paying fees for 2024. Stripe will replace PayPal for debit and credit card payments as we are obliged to use Stripe for new members from the Central Office system and they are also cheaper to use. Direct debit will be introduced, again using Stripe as an option for people renewing their memberships from the invoices for the 2024 fees.</p>	
d)	<p>2024 Budget and 2 year lookahead</p> <p>The 2024 budget and lookahead is presented on slide 33. It was pointed out that 2024 and 2026 are Paris Session years so there are special additional expenses in those years.</p>	
6.	<p>Reports from the Executive Committee Working Groups, Sections and Activities</p>	
a)	<p>Events and Marketing Activity</p> <p>A comprehensive report on the activities in the events and promotional activities area is given in slides 36 to 41. Special mention was made of the A3/B3 Colloquium held in Birmingham in May over 4 days attended by 160 people from 24 countries. There is a major update of the CIGRE UK website in progress which it is hoped will go live by the end of November.</p>	
b)	<p>Membership</p> <p>Darren Jones thanked the other members of the team John Wright, Andrew Dodds, Leigh Williams, Martin Ansell, Roman Svoma and Qinghua Han for their support.</p> <p>Slide 42 shows the membership growth over the past three years which is generally in line with Central Office targets. Slide 43 shows a breakdown of our membership over the different work categories. By far the largest number are from Consultants. Slide 44 gives a high-level summary of the output from the membership survey. It is hoped to identify how we can deliver more benefits to specific types of member.</p> <p>Darren Jones to make available the results of the survey to the membership</p>	Darren Jones 31/12/2023
c)	<p>Next Generation Network</p> <p>The NGN report is shown on slides 45 and 46. The mentoring scheme has been renewed. There is an intention to be more involved in STEM activities.</p>	
d)	<p>Technical</p> <p>A review of the technical activities in 2023 is shown on slide 47 and the plans for 2024 on slide 48. The plan is to face up to the challenges of Net Zero by sharing knowledge via quality webinars, liaison meetings and</p>	

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	participation in the Paris Session. The Technical Committee report will be issued by the end of November.	Ray Zhang 30/11/2023
e)	Women in Energy The Women in Energy report is shown on slide 49. The report was delivered by Mark Waldron as Biljana Stojkovska was unable to attend in person. A quality event has been held each quarter and these are not just for Women but for everyone.	
7	Any Other Business	
a)	Draw for prize winner for completing the membership survey The draw was carried out and the winner of the prize, an i-pad mini was awarded to Richard Adams. This will be sent to Richard by Martin Ansell.	Martin Ansell 30/11/2023
b)	Nominations for Distinguished Members John Finn explained that we are able to nominate UK individual members who have been members for at least ten years for an award as a Distinguished Member. To receive such an award the person must have actively contributed to the work of CIGRE over that period. If anyone wishes to nominate a colleague or even themselves then please send a short statement of their CIGRE activities over the years to John Finn finnsjohn@gmail.com	Anyone 3/12/23

Actions from 14th November 2023 Annual General Meeting				
No.	Min ref	Action	Responsible	Date
1	4a	Make "articles of association" available	Jonathan Chapman	when available
2	4c	Express an interest in becoming a RM	Anyone	30/11/2023
3	6b	Make results of membership survey available	Darren Jones	31/12/2023
4	6d	Issue Technical Committee report	Ray Zhang	30/11/2023
5	7a	Send out i-pad mini to prize draw winner	Martin Ansell	30/11/2023
6	7b	Send nominations for Distinguished Member award	Anyone	03/12/2023



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Date: 14th November 2023

Time: 11.30 hrs

Venue: IET Austin Court, Birmingham

ANTITRUST / COMPLIANCE GUIDE : by signing the present attendance list, the Member warrants that he/she has carefully read the [Compliance Guide of CIGRE](#), and acknowledges that he/she agrees to fully comply with its terms and conditions.

ATTENDANCE LIST

First name, NAME	Company name	Country	Signature
David Moados	Siemens Energy	UK	
TOM CHARTON	NGET	UK	
MARK O'BORNE	NGET	UK	
PERRY JOHNSON	SSEN	UK	
Mohamed Gabeela	TNET	UK	
Matthew Iles	NGET	UK	
Xiao-Ping Zhang	Univ. of Birmingham	UK	
RYAN TUMULTY	SSEN	UK	
John PARSONS	BEAMA	UK	
Xin Ma	Univ of Birmingham	UK	Xin Ma
Senlin Yin	Univ of Birmingham	UK	Senlin Yin
Guolong MA	Univ. of Birmingham	UK	Guolong MA
Yixin Li	Univ of Birmingham	UK	Yixin Li
Chengyi Wu	UoB	UK	Chengyi Wu

Shuailong Dai	University of Birmingham	UK	Shuailong Dai
JOÃO JESUS	GE	UK	João Jesus
Brian Kirby	LEC	UK	Brian Kirby
Emanuele Sabomone	JACOBS	UK	Emanuele
Jiajie Luo	SGRE	UK	Jiajie Luo
Martin Judd	HFDE	UK	M. Judd
Simon RYDGR	Doble	UK	SR
Spyros Karamitsos	Scottish Power	UK	Spyros Karamitsos
Shota Oni	Hitachi	UK	Shota Oni
Domen Jaos	Hitachi	UK	Domen Jaos
RYAN MURPHY	GE Grid Solutions	UK	Ryan Murphy
Bless Kuri	SEN Transmission	UK	Bless Kuri
NAN CHEN	Uni of Birmingham	UK	Nan Chen
Ray Zhang	Arup	UK	Ray Zhang
Jiading Li	WSP	UK	Jiading Li
Colin Ray	Consultant	UK	Colin Ray
John Finn	consultant	UK	John Finn
ELIZABETH MACKENZIE	CONSULTANT	UK	Elizabeth Mackenzie
Martin Aisou	consultant	UK	Martin Aisou
PETER WATSON	consultant	UK	Peter Watson
John Wright	OEM	UK	John Wright
MARK WATDRON	NGZT	UK	Mark Watdron
Jonathan Chapman	Burns & McDonnell	UK	Jonathan Chapman



BENJAMIN SMITH	BL Smith National Grid	UK	BL Smith
ROMAN JAMIESON	RJ Jamieson	UK	RJ
GARY STOCKDAL	NGET	UK	GS
ROMAN SLOMA	RowerSma	UK	R. Sma
ROBERT BROWN	R Brown	UK	R Brown
Michael Thomas	Metelba	UK	Michael Thomas