

**CIGRE-UK AGM  
MINUTES OF MEETING  
HELD ON  
11<sup>th</sup> November 2010  
AT  
NATIONAL GRID  
Warwick Technology Park  
Gallows Hill  
Warwick**

**Present:**

Chris Jones  
John Finn  
Adam Middleton  
Colin Ray  
Trevor Stokes  
Mark Waldron  
Norman MacLeod  
Zia Emin  
Richard Adams  
Julian Head  
Andy Booth  
Russell Martin  
Bjarne Andersen  
Ian Cunningham  
Nick Jenkins  
Paul Fletcher  
Mark Waldron  
Andre Canelhas  
Leigh Williams  
Manu Haddad  
Leslie Falkingham  
Elena Petrova  
David Wallis  
Diane Clayton  
Brian Cheung  
Kevin Wilson  
Simon Noon

**Apologies:**

Trevor Gregory  
Ian Naylor  
Brian Waring  
Amarjit Jhutti  
Philip Johnson  
James Marshal  
Leslie Bryans  
Robert Steele

Phil West  
Peter Moray  
David Wright  
Simon Lloyd  
Jeff Norfolk  
Min Zhu  
Sean Barker  
Robin MaLaren

### **Minutes of last meeting**

These were accepted.

### **Outstanding Actions**

All actions were either completed or on the agenda

### **CIGRE-UK Business**

Election of the Secretary/Treasurer for the period 2011-2012. Chris Jones proposed Colin Ray and was seconded by John Finn. Colin Ray was duly elected as Secretary/Treasurer for 2011-2012.

#### Review of 2010 Paris session

A number of UK papers were presented at the technical sessions and this seemed to go well. Members who attended the session were asked for their views on the session and the views received, which were circulated in advance of the meeting, were discussed at the meeting and it was agreed the main points will be communicated to the Secretary General. The UK Cocktail Reception was a great success with the largest number of guests for many years, it was agreed that the same venue be booked for 2012.

#### NGN Report

A NGN Update report was circulated before the meeting. CIGRE-UK NGN will continue to attract more members and improve the CIGRE image and to bring value events and networking possibilities to all CIGRE-UK NGN members. The report included an overview of the Core Technical Events and Paris session that took place during 2010 as well as work done on the CIGRE-UK NGN website and other communication tools.

Some of the regular CIGRE UK members have volunteered to help NGN organize technical events and requested additional information on NGN activities. CIGRE-UK NGN has received very positive feedback from Executives and CIGRE UK Members.

## CIGRE-UK Strategic Plan

A summary report was made upon the CIGRE UK "Roadmap to 2020" program, covering the four strategy working groups (Organisation; Technical; Membership; Internal/External Communications).

This included preliminary analysis of the 2010 UK Membership Survey.

It was confirmed that the UK Executive had approved the plans and called for further participation of members in the individual Working Groups.

## Future UK Conferences

At the Executive meeting on June 10th 2010 topics for future one-day conferences were discussed and it was suggested that we organise further events in the future. The idea suggested was that CIGRE-UK company members could organise a CIGRE-UK event offering members an opportunity of technical discussion/networking. At the meeting Andre Canelhas offered to host an event in 2011 and this is being progressed. Members were consulted before the meeting on their suggestions for suitable future conference topics, members views were circulated before the meeting. It was agreed that as part of the Strategic 2020 Plan further conference topics should be identified.

## **CIGRE Business**

In line with previous CIGRE Paris Sessions two Administrative Council Meetings were held during the Paris session (one with outgoing Admin Council and one with new Admin Council) together with a meeting of the Steering Committee. The Steering Committee also met in May 2010 in France.

Chris Jones prepared a report on these meetings and the key points in this report are as follows:

### Technical aspects

TC Chairman continues to report positively on the good progress of the technical activities of CIGRE and performance of the Study Committees. Network of the Future Task Force is active and preparing a roadmap.

Work continues to improve the visibility of CIGRE's image, emphasis on the role of ELECTRA magazine and Prof Gockenbach now operates as Editor in Chief.

Each SC now has a nominated Communication Officer and the guidelines for SC web sites are being reinforced.

A sub-group of the Steering Committee had taken on the task of reviewing the method for paper allotments at the Paris session. After lengthy review it was agreed that the current National Committee Allocation (NCA) of 240

papers should be maintained which means that as CIGRE continues to grow the number of papers allocated to larger NC's will have to be reduced. However the mechanism of submitting papers through Additional Allocation (AA) and International Allocation (IA) will continue. The new rules to be implemented for the 2012 session are as follows:

- 1) NC Allotment not to exceed 60% of the total number of papers (240 out of 400)
- 2) TC to be able to turn down any full paper – reason for rejection to be stated
- 3) No more than 2 papers per SC to be put forward by any NC under the NCA
- 4) For all NCs, the total number of proposals was not to exceed 3 times the NCA number.
- 5) The NCA for CIGRE-UK is 8.

#### Financial/Membership Aspects

Although the finances are healthy the membership fees have been reviewed and given that fees have not been increased for 10 years it was decided to slightly increase fees in 2011 (this will also apply in 2012 as follows):

Young Member Fees will increase by €1 (€37)  
Member Fees will increase by €2 (€74)  
Collective Member I will increase by €20 (€500)  
Collective Member II will increase by €10 (€250)

A fund of €100,000 established for financial support of National Committees. This fund allows initiatives and meetings organised by NC's to be supported from CIGRE central funds.

#### Elections/Recruitment

President Andre Merlin, Technical Committee Chairman Klaus Frohlich and Treasurer Paulo Esmeraldo were confirmed as continuing in office for a further two years.

Two new members of the Technical Committee representing the Admin Council were Jorgen Christensen from Denmark and Ray Brown from New Zealand.

The process of recruitment of a new Secretary General was concluded in the summer of 2010 and Francois Meslier was appointed, taking over from Jean Kowal.

## Awards

Recipient of the CIGRE Medal 2010 were Heinz Schramm of Germany and Jean Kowal.

## General

A new set of CIGRE presentations and brochures are in the final stages of preparation to facilitate the promotion of CIGRE by National Committees. It is also likely that in 2011 a DVD/Video will be commissioned for promotional purposes.

A new group has been set up to look at the CIGRE website and ensure that the web site encompasses the latest features of usability and content. The group will be headed by a specialist consultant working with selected NC representatives including Adam Middleton from the UK.

Two symposia will be held in 2011 as follows:

“Assessing and Improving Power System Security, Reliability and Performance in Light of Changing Energy Sources”

Recife, Brazil 3 – 6 April 2011

The Electricity Power System of the Future – Integrating Super Grids and Micro Grids”

Bologna, Italy 13-15 September 2011

## **Study Committee Business**

The chairman of the UK Technical Committee gave a report from the UKTC held earlier that day.

## **Financial Report and Membership Update**

The final accounts for 2009 have been signed off by the independent accountant.

The forecast accounts for 2010 were presented, the final position will be presented to the Executive at their meeting in June 2011.

There was a discussion on a number of membership issues in particular to decide the membership fees for 2010. The different economic conditions have placed pressure on the finances because of the changes in exchange rates over the last two years and the much lower level of interest earned on the reserves. Because of this a review of membership fees had been

undertaken by Chris Jones and Colin Ray and a report was circulated before the meeting. This report showed that if no changes are made the reserves will be exhausted in two years. The report showed a number of scenarios in which the income and costs were varied with the aim in the short term of minimising any increase in the UK part of the membership fee. Following lengthy debate it was agreed:

- a) National Grid continue to provide the secretariat service at a charge of £34kin 2011 rising by RPI pa thereafter.
- b) the Collective I and Individual membership fee shown in the report as scenario 3 be adopted as the basis for the 2011 membership fee. The Collective I and Individual membership fee for 2011 will be as follows:

Membership category	Membership fee £ Excl VAT
	Paris/UK
Collective I	
- Category A	439/1952
- Category B	439/1219
- Category C	439/20
Individual	65/26.5

- c) the Collective II members be invoiced for the full CIGRE fee which is £219.5 plus VAT
- d) the NGN budget be reduced by 50%
- e) the longer term financial arrangements are reviewed as part of the 2020 strategic plan

**AOB**

No items were raised.