



## Steering Committee Meeting – Notes of Meeting

**Date:**

3rd November 2009, 20:00– 21:15

**Location:**

Teleconference

**Attendees:**

Jonathan Halliday – Chair, **JH**  
Sarah Follmann, **SF**  
Maria Brucoli, **MB**  
Beatrice Chong, **BC**  
Muhammad Ashraf, **MA**  
Chris Dent, **CD**  
Rodrigo Moreno, **RM**

## Agenda:

<b>20:00 – 20:10</b>	AGM –Candidates and Voting	JH
<b>20:10– 20:25</b>	Event Agenda	PFP
<b>20:25 – 20:45</b>	Working Group Services	SKY/CD
<b>20:45 – 21:10</b>	Roadmap 2010	PFP
<b>21:10 – 21:15</b>	AOB / Close Meeting	All



## Notes of Meeting

### 1. Election / AGM

- § Email with candidates has been send out and electronic votes alias been created. Unfortunately it was not possible to create a fancy electronic voting system so it is necessary to vote via email.
- § Master voting list has been created from membership list and RM is updating this with received votes.
- § Send reminder for voting along with the agenda for the AGM and again a final reminder on Monday, 23rd November. - **MB**
- § Close email voting Thursday before AGM event, 26<sup>th</sup> November
- § Send list of votes to Colin Ray on the 27<sup>th</sup> November – **RM**

### 2. Technical Event 3/ AGM – Roadmap 2010

- § PFP sent draft agenda for the event which was discussed. JH to get in contact with Patrick to confirm Agenda, so that it can be send out. **JH**
- § AGM Agenda: **JH** to introduce elections and voting process. Printouts of candidate statements to be available on the day- **MB**. If all candidates are attending the AGM, they should give a brief statement (within the 15 min slot). Voting to take place during lunch **CR/RM**
- § **SKY** and **RM** to introduce and present new working group service and working group involvement in a 20 min slot.

### 3. Roadmap 2010

- § Core Events for 2010 were discussed:
  - Storage systems for future electricity networks - Visit to hydro plant or battery storage
  - Standards and testing – Visit to test facility (Uni Manchester/ NaREC Hebburn)



- HVDC preparing the Supergrid future – Visit to converter station
- Renewables- Visit to Offshore Windfarm
- § Non-core events : - OHL tower with insulated cross arms at National Grid-CR
  - Tidal / wave energy at Edinburgh- CD
  - Whitelee Windfarm near Glasgow - CD
- § JH to run suggestions past PFP to be able to present draft Roadmap at Cigre UK AGM held on 13<sup>th</sup> November. **-JH**
- § It is targeted to complete the roadmap by the end of December. The roadmap need to be ready with committed dates (month) at companies and sponsors. This will allow NGN members to plan their attendance well in advance and give enough time to liaise with companies. **-PFP**

#### **4. AOB / Close Meeting**

- § Ash gave a progress update on ideas about a new website design. AP/MA are currently discussion possibilities. A dedicated website test and critique session will be set up in January, after MA return from holiday, to discuss any issues and gain feedback on the website. AP/MA to check for availability and host session.
- § Teleconference after Cigre UK Executive meeting to discuss Paris 2010. 19<sup>th</sup> November 2009 at 9pm
- § Next Steering Committee Meeting: 12<sup>th</sup> January 2010 at National Grid's offices at Thorpe Park, Leeds